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| **MEETING AGENDA** | | | |
| **Project Name** | BookZilla | | |
| **Meeting Name** | Update on progress on assigned files | | |
| **Meeting Facilitator** | Alvin John Tolentino | | |
| **Meeting Details** | October 22, 2023  Start time: 4pm  End time: 4:30-5pm  Location: Discord | | |
| **Meeting Invitees** | Quing-Vergel Rosete  Taiwo Akinwale  Alvin Tolentino | | |
| **Agenda:** | | | |
| **Topic** | | **Presented by** | **Time Allotted** |
| Status update | | Alvin Tolentino | 5m |
| We are to share the information we currently have with Dr. Sharma. We are then to have a discussion as to the requirements still to be met | | Taiwo Akinwale  Alvin Tolentino  Quing-Vergel Rosete | 30m-1hr |